

Coffee and Donut Servers November-January 2019
Coffee and Donut people -Thanks for all your help once again!

**Urgent Cost-Saving Instructions: Do NOT brew coffee or mix lemonade for the 12:00 mass.
Do NOT mix any lemonade. Use premixed lemonade in fridge.**

5:00 PM	630-823-8945	Jorie & Patch Aluquin	Nov 3		Dec 1		Jan 5	
	630-736-5386	Janet Green	Nov 10		Dec 8		Jan 12	Jan 26
	847-312-6724	Helen & Manny Martinez		Nov 17		Dec 15		Jan 19
	224-800-2958	Monica&Mike Naples						

8:00 AM	847-894-7931	Nancy Moulton	Nov 4 Nov 11		Dec 2 Dec 9		Jan 6 Jan 13	
		Linda Hanrahan	Nov 4 Nov 11		Dec 2 Dec 9		Jan 6 Jan 13	
	847-891-5098	Ken & Sharon Ogorzalek Tony & Barb Anticevich		Nov 18		Dec 16		Jan 20 Jan 27
	630-823-8945	Jorie & Patch Aluquin						
	224-800-2958	Monica&Mike Naples						
	847-882-7580	Sister Marianne						

10:00 AM Do not make coffee or lemonade for the 12:00 mass.

10:00 AM	847-923-5420	Carol & Jack Brey						
	847-310-8153	Dominga&Romy del Rosario famil	Nov 4		Dec 9			Jan 20
	630-837-6574	Elena Fuhrman	Nov 11			Dec 16		
	630-372-2530	Victor Martinez family		Nov 18			Jan 6	Jan 27
	847-741-4981	Berlito Pineda			Dec 2		Jan 13	
	630-372-2136	Hector&Rosa Ruiz and Miya						
	847-891-9088	Joyce&Roger Wiklund	Nov 11			Dec 16		

Subs Please call someone to substitute if you can't work your scheduled time. Scheduled by: Carol Brey.
If you can't find a sub, please call Sister Marianne 847-882-7580 Marianne.S@churchoftheholyspirit.org

Duties

- If you are scheduled with a family new to the ministry, kindly train them in.
- Use the premixed lemonade (1-2 gallons stored in the fridge) or the big cooler. Do NOT mix additional.
- **Before** your mass, check that there is enough coffee left over or started (30-40 cups) for your mass. Use the coffee recipe on the inside of the upper cabinet door right of the sink for the right strength.
Approx. 2 c grounds make 40 cups coffee; 3 c grounds make 60 cups coffee
- Do not overfill or overflow the coffee pot. Do not discard the leftover coffee and lemonade.
- If you clean the coffee pot, do not immerse the pot in water.
- Count and seal the donations in an envelope and take it to the office or an usher.

House-keeping Reminder: Keep the flu bugs out. Let's keep the kitchen sanitary by wearing gloves or using a napkin when handling the donuts and insisting that the parishoners touch only the donut they intend to take. If you empty the lemonade cooler, always rinse it. Bleach the cooler and spigot if it needs it.

Timing NOTE: Please do NOT serve donuts before the mass is over (when the presider says 'The mass is ended. Go in peace to serve and praise the Lord.')